

# General Fund Budget Overview

## 5-Year Forecast for FY 15-16 through FY 19-20 (in millions)

	15-16	16-17	17-18	18-19	19-20
<b>Beginning Fund Balance</b>	\$ 29.6	\$ 30.9	\$ 29.9	\$ 27.2	\$ 23.2
<b>Revenues</b>	81.4	81.6	82.8	84.0	85.2
<b>Transfers In</b>	0.5	0.5	0.5	0.5	0.5
<b>Expenditures &amp; Transfers Out</b>	(80.5)	(83.1)	(85.9)	(88.4)	(91.0)
<b>Annual Operating Results</b>	1.3	(1.1)	(2.7)	(4.0)	(5.3)
<b>Ending Fund Balance</b>	<u>\$ 30.9</u>	<u>\$ 29.9</u>	<u>\$ 27.2</u>	<u>\$ 23.2</u>	<u>\$ 17.9</u>
% of annual expenditures and transfers out	38%	36%	32%	26%	20%

Ending Available Fund Balance assumes **no** cost-saving measures are taken after 15-16.



# General Fund Budget Overview with Revised Safety Contracts

5-Year Forecast for FY 15-16 through FY 19-20  
(in millions)

	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
<b>Beginning Fund Balance</b>	\$ 29.6	\$ 30.8	\$ 29.3	\$ 26.3	\$ 22.0
<b>Revenues</b>	81.4	81.6	82.8	84.0	85.2
<b>Transfers In</b>	0.5	0.5	0.5	0.5	0.5
<b>Expenditures &amp; Transfers Out</b>	(80.7)	(83.5)	(86.3)	(88.8)	(91.1)
<b>Annual Operating Results</b>	1.2	(1.4)	(3.1)	(4.3)	(5.4)
<b>Ending Fund Balance</b>	<u>\$ 30.8</u>	<u>\$ 29.3</u>	<u>\$ 26.3</u>	<u>\$ 22.0</u>	<u>\$ 16.5</u>
 % of annual expenditures and transfers out	 38%	 35%	 30%	 25%	 18%

Ending Available Fund Balance assumes **no** cost-saving measures are taken after 15-16.



# **Closing the Gap for FY16-17**

## **Proposed Solutions from April 16, 2015**

- Use a portion of the General Fund balance reserve over 25% to assist with funding of PERS 5-year projected smoothing
- Increase/expand outdated Utility User Tax (UUT) in 2016 election
- Reduce General Fund contributions to Equipment Replacement Fund
- Request departments to cut 1.4% of the budget
- Delay hiring and use vacancy savings to reduce annual deficit
- Potential savings of \$0.25 million in Fire Department overtime budget upon approval of SAFER grant



# General Fund Reductions – OPTIONS

## Across the Board Cut 1.4%

Department	FY 15-16	FY 16-17	Description
City Attorney		14,800	Part-time Positions
City Clerk		6,700	Part-time Positions
City Manager	84,815	122,379	Eliminate Disaster Preparedness Position
Finance		32,000	Part-time Positions & Services & Supplies
Human Resources		20,000	Reduce Funding for Investigations and Employee Training
Recreation and Parks		55,000	Reduce Park and Swim Center Maintenance & Delay Playground Replacement
Fire		408,000	Elimination of (1) Ambulance/Return to Suppression & Reduce Over-time
Police		360,000	Eliminate (2) School Resource Officer Pos./Return to Patrol
Public Works		29,200	Reduce number of arborist reports & P/T staffing for graffiti removal
Fleet & Facility Maintenance		28,800	Reduce janitorial contract & P/T staff vehicle repairs
Library Transfer		28,000	Materials
<b>TOTAL</b>	<b>\$84,815</b>	<b>\$1,104,879</b>	



# General Fund Reductions – Current Vacancies

## Delay Hiring For 12 Months<sup>1</sup>

POSITION	Months Vacant	FY 15-16	FY 16-17
FLEET MECHANIC	15	98,978	24,743
INFORMATION TECHNOLOGY DIRECTOR (50/50) <sup>2</sup>	16	112,721	37,574
TECHNOLOGY SVCS COORD (50/50) <sup>2</sup>	18	59,643	29,822
ACCOUNTANT II	14	120,112	20,019
DIVISION CHIEF (FIRE)	13	247,171	20,598
FIREFIGHTER	12	135,408	0
POLICE OFFICER x (4) <sup>3</sup>	18	641,384	320,692
CRIME SCENE SPECIALIST	16	104,746	34,915
PUBLIC INFORMATION OFFICER (50/50) <sup>4</sup>	15	69,518	17,380
INTERMEDIATE CLERK (POLICE)	12	65,952	0
PARK EQUIPMENT OPERATOR	16	81,325	27,108
<b>TOTAL SAVINGS</b>		<b>\$1,736,958</b>	<b>\$532,851</b>
<b>TOTAL SAVINGS LESS PREVIOUSLY ACCOUNTED FOR VACANCIES</b>		<b>\$1,236,958</b>	<b>\$32,851</b>

<sup>1</sup> From expected hire date

<sup>2</sup> Shared Positions with AMP

<sup>3</sup> Each Police Officer = \$160,346

<sup>4</sup> Shared Position with Economic Development



# General Fund Reductions – Current Vacancies

## Delay Hiring For 18 Months<sup>1</sup>

POSITION	Months Vacant	FY 15-16	FY 16-17
FLEET MECHANIC	21	98,978	74,233
INFORMATION TECHNOLOGY DIRECTOR (50/50) <sup>2</sup>	22	112,721	93,934
TECHNOLOGY SVCS COORD (50/50) <sup>2</sup>	24	59,643	59,643
ACCOUNTANT II (FINANCE)	20	120,112	80,075
DIVISION CHIEF (FIRE)	19	247,171	144,183
FIREFIGHTER	18	135,408	67,704
POLICE OFFICER X (4) <sup>3</sup>	24	641,384	641,384
CRIME SCENE SPLST	22	104,746	87,288
PUBLIC INFORMATION OFFICER (50/50) <sup>4</sup>	21	69,518	52,139
INTERMEDIATE CLERK (POLICE)	18	65,952	32,976
PARK EQUIPMENT OPERATOR	22	81,325	67,771
<b>TOTAL SAVINGS</b>		<b>\$1,736,958</b>	<b>\$1,401,330</b>
<b>TOTAL SAVINGS LESS PREVIOUSLY ACCOUNTED FOR VACANCIES</b>		<b>\$1,236,958</b>	<b>\$901,330</b>

<sup>1</sup> From expected hire date

<sup>2</sup> Shared Positions with AMP

<sup>3</sup> Each Police Officer = \$160,346

<sup>4</sup> Shared Position with Economic Development



# Closing the Gap – OTHER OPTIONS

OPTIONS	FY 15-16	FY 16-17	
Reduce contributions to Equipment (Fleet) Replacement Fund (Police )	N/A	\$75,000	
Reduce contributions to Equipment (Fleet) Replacement Fund (Fire)	N/A	\$25,000	
Increase/expand outdated Utility User Tax (UUT) in 2016 election	N/A	N/A	Staff will return with this analysis at a later date
Reduce Vacation Payout Contribution		\$75,000	
Use portion of the General Fund Available Fund Balance (Reserve)	\$0.00	\$1,422,000	With Safety Contracts (w/out contracts \$1,052,000)



# SUMMARY

## Closing the Gap for FY 16-17

Target \$1.4 million (\$1.1 million)

OPTIONS	FY 15-16	FY 16-17
Across the Board Cut 1.4%	\$84,815	\$1,104,879
Reduce Equipment (Fleet) Replacement Contribution (Police & Fire)	N/A	\$100,000
Reduce Vacation Payout Contribution		\$75,000
Hold Vacancies for 12 months	\$1,236,958	\$32,851
Hold Vacancies for 18 months	\$1,236,958	\$901,330
Use portion of the General Fund Available Fund Balance (Reserve)	\$0.00	\$1,422,000
<b>TOTAL</b> (with vacancies for 12 months)	\$1,321,773	\$2,734,730
<b>TOTAL</b> (with vacancies for 18 months)	\$1,321,773	\$3,603,209

OR